

AGENDA

Meeting: PEWSEY AREA BOARD
Place: Coronation Hall, East Grafton Marlborough SN8 3DB
Date: Monday 8 July 2013
Time: 7.00 pm

Including the Parishes of Alton, Beechingstoke, Burbage, Buttermere, Charlton and Wilsford, Chirton and Connock, Easton, Grafton, Great Bedwyn, Ham, Little Bedwyn, Manningford, Marden, Milton Lilbourne, North Newnton, Patney, Pewsey, Rushall, Shalbourne, Stanton St Bernard, Upavon, Wilcot, Huish and Oare, Woodborough, Wootton Rivers

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Sharon Smith (Democratic Services Officer), on 01225 718378 or email sharonL.smith@wiltshire.gov.uk
Or Caroline Brailey (Pewsey Community Area Manager) 01225 718609 or email caroline.brailey@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Jerry Kunkler (Chairman)	Pewsey
Paul Oatway	Pewsey Vale
Stuart Wheeler (Vice Chairman)	Burbage + Bedwyns

Map enclosed at page 1

	Time
<p>1 Welcome and Introductions</p>	7:00 pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 1 - 14</i>)</p> <p>To confirm and sign the minutes of the meeting held on 11 March 2013 and extraordinary meeting held on 5 June 2013.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	7:05 pm
<p>5 Chairman's Announcements (<i>Pages 15 - 18</i>)</p> <p>a. Safeguarding Thresholds</p> <p>b. Wiltshire Fire & Rescue Service draft Public Safety Plan 2013-16</p>	
<p>6 Partner Updates</p> <p>To receive any updates from partner organisations:</p> <p>6a Wiltshire Police (<i>Pages 19 - 20</i>)</p> <p>6b Wiltshire Fire and Rescue Service (<i>Pages 21 - 22</i>)</p> <p>6c NHS Wiltshire Clinical Commissioning Group (CCG) (<i>Pages 23 - 26</i>)</p> <p>6d Pewsey Community Area Partnership</p> <p>6e Parish Councils (<i>Pages 27 - 28</i>)</p> <p>6f Pewsey Youth Advisory Group (YAG)</p> <p>6g Pewsey Area Campus Team (<i>Pages 29 - 30</i>)</p> <p>6h Good Neighbour Scheme</p>	
<p>7 EPIC Pewsey</p> <p>To receive a presentation from Sara Hughes, Team Leader of EPIC Pewsey, a not-for-profit Social Enterprise for young unemployed people in Pewsey and the surrounding villages.</p>	7:25 pm
<p>8 Healthy Community Network</p> <p>Jill Rankin, Project Lead, will give a presentation from the</p>	7:35 pm

	Community Health Awareness Team, a new project funded by the CCG.	
9	<p>Local Authority responsibilities for Public Health</p> <p>John Goodall, Associate Director of Public Health, will give a presentation to raise awareness of the responsibilities of the Public Health team.</p>	7:45 pm
10	<p>Local Highways and Streetscene Service</p> <p>Adrian Hampton, Head of Local Highways and Streetscene South, will be in attendance to introduce the Community Coordinator and Engineer for the Pewsey Area, Steve Matthews and Kristian Price.</p>	7:55 pm
11	<p>Community Area Transport Group (CATG) (Pages 31 - 40)</p> <p>To consider the reports arising from the CATG meetings held in April and June and recommendations contained within.</p>	8:05 pm
12	<p>Update on Projects Awarded Grant Funding</p> <p>To receive updates on the below projects which were awarded grant funding:</p> <ul style="list-style-type: none"> • St Michael's Church Bells (Bill Yates to present) • Little Bedwyn Playing Field Wall (Didi Walker to present) 	8:10 pm
13	<p>Funding (Pages 41 - 60)</p> <p>i) Community Area Grants</p> <p>To determine the following applications:</p> <ul style="list-style-type: none"> • Pewsey Vale Bowls Club - £5,000 • Marden Village Trust - £1,250 • Milton Lilbourne Village Hall - £3,000 • Devizes and District PHAB - £2,500 • Pewsey Children's Carnival Club - £1,000 • Pewsey Area Youth Council - £500 <p>ii) Pewsey Community Area Partnership (PCAP) Core Funding</p> <p>To consider the request for core funding - £7,365</p>	8:20 pm
14	<p>Community Issues (Pages 61 - 62)</p> <p>Councillor Stuart Wheeler will give an update on the progress made regarding issues which have been raised with the Area Board.</p>	8:30 pm

15 **Urgent Business**

8:45 pm

Time permitting, the Chairman will invite questions and comments on issues not covered elsewhere in the agenda.

16 **Future Meeting Dates and Close** (*Pages 63 - 64*)

To note the Forward Plan attached.

The next meeting of the Pewsey Area Board is scheduled for 9 September 2013, 7pm at Woodborough Social Club, Smithy Lane, Pewsey, SN9 5PL.

Future Meeting Dates

Monday, 9 September 2013

7.00 pm

Woodborough Social Club, Smithy Lane, Pewsey SN9
5PL

Monday, 11 November 2013

7:00 pm

Pewsey Vale School, Wilcot Road, Pewsey SN9 5EW

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MINUTES

Meeting: PEWSEY AREA BOARD
Place: Pewsey Vale School, Wilcot Rd, Pewsey SN9 5EW
Date: 11 March 2013
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Sharon Smith (Democratic Services Officer), Tel: 01225 718378 or (e-mail) sharonL.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jerry Kunkler (Chairman), Cllr Stuart Wheeler (Vice Chairman) and Cllr Brigadier Robert Hall

Wiltshire Council Officers

Caroline Brailey, Pewsey Community Area Manager (CAM)
Ian Gibbons, Service Director Law and Governance
Sharon Smith, Democratic Services Officer
Karen Brown, Pewsey Youth Development Centre
Adrian Hampton, Head of Local Highways and Streetscene

Parish Councils

Charlton and Wilsford Parish Council – Mary Gilmore, Neil Golding, Bob Montgomery
Easton Parish Council – Hew Helps
Ham Parish Council – Steve Eldridge
Manningford Parish Council – Bob Gaskin
Milton Lilbourne Parish Council – Paul Oatway QPM
North Newton Parish Council – Tim Gent
Pewsey Parish Council – Simon Shaw, Terry Eyles, Bob Woodward
Rushall Parish Council – Colin Gale
Shalbourne Parish Council – Stella Zweck, Peter Blanthorn
Upavon Parish Council – Robert Bruce
Woodborough Parish Council – Jim Fletcher

Partners

Wiltshire Police – Vincent Logue

Police and Crime Commissioners Office – Matt Bennion-Pedley

Pewsey Community Area Partnership (PCAP) – Dawn Wilson, Bob King

Pewsey Campus Team – David Line, Bob Woodward

Pewsey Vale School – Steve Hartley, Carol Grant

Total in attendance: 57

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
16	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members and officers.</p>
17	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Stef Robertson (Chirton Parish Council), Carolyn Wistler (North Newton Parish Council) and Inspector Matthew Armstrong (Wiltshire Police).</p>
18	<p><u>Minutes</u></p> <p>Decision The minutes of the meeting held on 14 January 2013 were agreed as a correct record and signed by the Chairman.</p>
19	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
20	<p><u>Pewsey Vale School Introduction</u></p> <p>Steve Hartley, Chair of Governors, and Carol Grant, Headteacher of Pewsey Vale School were in attendance to give a brief introduction on the School. In making the presentation the following points were made:</p> <ul style="list-style-type: none"> • Pewsey Vale School had ambitions to become a sponsoring academy, noting that the School strived for individuality, creativity and excellence, examination results had broken all previous records and the school had the best student/computer ratio in Wiltshire. • The school continued to strive to better itself further with a target to increase the number of students gaining 10 or more high grade passes set. • A survey of different stakeholders undertaken by the school had provided some pleasing results. This included that 100% of parents who responded said their children felt safe at school and that children felt that they learnt a lot in lessons. • Although parents recognised the success of the school a positive view was not shared by all in the local community. The Headteacher would continue to encourage those residents with concerns to visit during open sessions which would allow better understanding of the positive work of the school.

	<p>Thanks were given by the Chairman for the information provided. The school were encouraged to submit the information to the CAM for circulation in the community area blogsite/newsletter (CAN).</p>
21	<p><u>Chairman's Announcements</u></p> <p>The current consultations detailed on the agenda were highlighted.</p>
22	<p><u>Partner Updates</u></p>
22.1.	<p><u>Wiltshire Police</u></p> <p>Seargent Vince Logue was in attendance and referred the meeting to the written update which was circulated at the meeting.</p>
22.2.	<p><u>Wiltshire Fire and Rescue Service</u></p> <p>Mike Franklin was unable to attend the meeting. However, attendees were asked to note the update as detailed within the agenda and the further update for the month of March as circulated at the meeting.</p>
22.3.	<p><u>NHS Wiltshire</u></p> <p>The update contained within the agenda pack was noted.</p>
22.4.	<p><u>Pewsey Community Area Partnership (PCAP)</u></p> <p>Bob King, Chairman of the Pewsey Community Area Partnership (PCAP) gave an update on the work of PCAP, this included that the next meeting was scheduled to take place on Thursday 14 March. The Group still worked towards achieving a full complement of sub-group heads and as such anyone interested in taking on any of these roles would be welcomed to attend the meeting.</p>
22.5.	<p><u>Parish Councils</u></p> <p>The updates provided by Great Bedwyn and North Newton Parish Councils as circulated within the agenda were noted.</p> <p>In addition updates were received as follows:</p> <p><u>Woodborough Parish Council</u></p> <p>The footpath recently installed to better the journey to school from Smithy Lane was highlighted. It was felt by some residents that cars were now travelling faster along this stretch and concerns had also been raised that the elevated position of the pathway could impact on privacy to some of the properties.</p> <p><u>Pewsey Heritage Centre</u></p> <p>Mike Asbury confirmed Pewsey Heritage Centre was in the process of</p>

	<p>refurbishment. Questions were raised in relation to a capital grant of £100k allocated by Kennet District Council prior to unitary. Confusion remained as to when this grant might be paid across.</p> <p>Cllr Wheeler confirmed that he would look into the matter and respond to Mike Asbury directly with further details.</p> <p><u>Pewsey Parish Council</u></p> <p>Bob Woodward highlighted several issues that would be raised with the new Community Area Co-ordinator within the Highways team once in post.</p> <p>Adrian Hampton, Head of Local Highways and Streetscene, was in attendance and confirmed that Ian Spanswick would be the main point of contact for future queries and priorities. The Highways team would be undertaking presentations to provide further information on the new structure at the end of May. All Parish and Town Councils were encouraged to attend and also to nominate a point of contact themselves.</p> <p>The Board were also made aware of the 'hustings' meeting scheduled to take place at Bouverie Hall at 7pm on 18 April 2013 for those candidates standing at the forthcoming town and parish elections.</p>
22.6.	<p><u>Pewsey Youth Advisory Group (YAG)</u></p> <p>An update was provided by a representative of the YAG. This included that a brochure for summer activities relating to The Shak was being produced. Anyone wishing to contribute to its content should contact the Group accordingly.</p>
22.7.	<p><u>Pewsey Area Campus Team Update</u></p> <p>Bob Woodward confirmed that the Royal Society for the Encouragement of Arts, Manufacturers and Commerce (RSA) were undertaking research and would be meeting with him on 19 March. It was understood they would be assisting by taking an independent view on the recommendations on how the campus would be run.</p> <p>Bob Woodward reported that the Pewsey School Board of Governors had held a further meeting in relation to the proposed skate park and confirmed that the school was not felt to be an appropriate site. Alternative sites were now being investigated and discussions with an agent for land on the outskirts of Pewsey were taking place.</p> <p>The team were hoping to be in a position to finalise a design brief for the campus at the end of the month and were therefore hoping to be able to present further details at the next meeting.</p>
22.8.	<p><u>Wiltshire Involvement Network (WIN)</u></p>

	No update was provided.
22.9.	<p><u>Good Neighbour Scheme</u></p> <p>Mary Soellner, Wiltshire Good Neighbour Scheme, confirmed that flyers had been distributed at the meeting highlighting the work of the Scheme putting older residents in touch with services and people who could help them to live more independent lives.</p> <p>Further information could be found by visiting the website at www.wiltsgn.org.uk.</p>
23	<p><u>Neighbourhood Planning</u></p> <p>Georgina Clampitt-Dix, Head of Spatial Planning, was in attendance to provide a brief overview on Neighbourhood Planning in the Pewsey Community Area.</p> <p>In making the presentation the following points were made:</p> <ul style="list-style-type: none"> • Central government policy encouraged the development of homes allowing more freedom for developments but this could sometimes cause conflict with local authorities. The Neighbourhood Plans could be used to benefit local communities by ensuring they had a say on how their local area should develop. • The Plans set planning policies for development and use of land that add to the Wiltshire Core Strategy. They provided an opportunity for communities to influence decisions on where homes are built and what they look like. • Plans were required to conform to national policies and local strategic policies (such as the Wiltshire Core Strategy). • Wiltshire Council would need to check the Plans to ensure they complied with procedural requirements prior to submission to an Independent Examination. • If the Plans passed Independent Examination they were then submitted for local referendum across the relevant Neighbourhood Plan area. If 50% of those that voted were in favour of the Plan Wiltshire Council was then required to bring it into force (i.e. make the Plan). • There had been a number of front-runner projects in Wiltshire testing differing geographies, these included: <ul style="list-style-type: none"> Royal Wootton Bassett & Cricklade Community Area Malmesbury Town (which incorporated 3 parishes) Cross boundary (2 parishes within Wiltshire Council area and BANES) Parish level centred at Sherston (large village) • Community buy in was crucial for the Plans to become active.

	<ul style="list-style-type: none"> • For the Pewsey parish area a neighbourhood consultation was now underway which would end on 17 April 2013. Other areas within the Pewsey area looking into the possibility of producing a Plan included North Newton and Burbage who were at the early stages of their investigations. <p>Upon receiving further questions the following clarifications were made:</p> <ul style="list-style-type: none"> • Although the core strategy had yet to be fully finalised the scoping of Neighbourhood Plans could still continue. • Village Design Statements were also still valid and were a valuable complimentary addition to the Core Strategy for local communities. • Local neighbouring Parishes may benefit from working together to develop one Neighbourhood Plan if they shared similar objectives. For other Parishes (such as Pewsey Parish Council) it may benefit to produce an individual Plan as its neighbouring parishes may have differing requirements. <p>The Chairman thanked the Officer for her attendance and for the presentation given.</p>
24	<p><u>Pewsey Area Youth Council - Skate Park</u></p> <p>Representatives from the Pewsey Area Youth Council were in attendance to provide details on the Council and the work it had undertaken to date in relation to the Skate Park. Information was provided as follows:</p> <ul style="list-style-type: none"> • Pewsey Youth Council was established in 2008 and had been involved in numerous projects, the Skate Park being the only project not to have moved from the agenda. • In November 2012 the Youth Council evolved into the Pewsey Area Youth Council to incorporate young people from across the whole Pewsey community area. • The Skate Park project had initially originated as a police initiative to combat anti-social behaviour in the village. In 2008 a public meeting was held and of the 200 attendees, 99% agreed to the need of a skate park. • A number of potential sites had been identified for the Skate Park including Pewsey Vale School (PVS) playing fields, Broomcroft Road playing fields and The Grove (behind the Co-Op) with the PVS site identified as the most favoured for a number of reasons. These included its proximity to the leisure centre and youth facilities. • PAYC is working in conjunction with the Campus team to investigate whether an indoor or covered skate park within the central campus area was

	<p>achievable.</p> <p>Following questions received PYAC confirmed that correspondence would be directed to the Headteacher of PVS to investigate how the views of school pupils could be sourced in relation to the proposed skate park.</p> <p>The Board thanked the attendees of PYAC for the presentation.</p>
25	<p><u>Pewsey Area Carnival</u></p> <p>The Chairman welcomed Bernie Bradshaw, Chairman of the Pewsey and District Feast and Carnival to the meeting.</p> <p>In making his presentation Bernie asked those in attendance to note the paper as circulated with the agenda and encouraged all Parishes within the Pewsey community area to be involved in the Carnival.</p> <p>It was highlighted that following a review in October 2012 it was noted that there were no events for 13-17 year olds. In conjunction with The Shak and Area Youth Council there are plans to build a number of events over the carnival period with a working title of 'Have a go at Carnival Time'. The aim of the project would be to encourage this age group to try something new.</p> <p>An e-mail notification would be sent to the CAM to be circulated via the CAN to encourage involvement of the parishes.</p>
26	<p><u>Area Board Achievements</u></p> <p>Caroline Brailey (CAM) gave a brief presentation of the achievements of the Pewsey Area Board since 2009.</p> <p>This included that the Board had awarded a total of £160,000 to support 120 local projects since 2009. Some examples given were funding for Shalbourne play area, Great Bedwyn Legion towards refurbishment and funding for Superstrings.</p> <p>The Board had awarded £47,000 to support local highway projects identified by the community. This included a new footpath at Rushall, footpath improvements at Great Bedwyn and improved road layout at Wilcot Road, Pewsey.</p> <p>Asset transfers had also taken place which included recreational areas in Pewsey, Alton Barnes, East Grafton and Upavon.</p> <p>£50,000 had been awarded to support projects for children and young people. Such projects included Pewsey Youth Dance, Great Bedwyn Youth Club start up, Burbage and Upavon Scout Groups, sports clubs and nurseries and skate park trips.</p> <p>The local campus board looking at ways of bringing together local public and</p>

	<p>voluntary services had been set up. The resulting campus, expected to be in place by 2014, would make it easier for local people to access the services they need.</p> <p>Several events took place in relation to the Queen's Jubilee. Specific thanks were given to the working group whose hard work enabled us to showcase the community area for the Queen's visit to Salisbury on 1 May.</p> <p>In looking forward the Board would continue to strive to raise awareness and increase participation and provide new ways for all sections of the community to have their say. This would help local people get more involved in the design and delivery of local services.</p>
27	<p><u>Youth Funding</u></p> <p>The Area Board considered a number of applications for Youth Funding. The Chairman invited the local Councillor to introduce each application, following which the individual groups were invited to give a presentation on why the funding was needed.</p> <p><u>Decision</u> Great Bedwyn Youth Club were awarded £140 for a pottery workshop and £600 towards miscellaneous transport and trips. Savernake Forest Scout Group were awarded £1,000 towards the purchase of a tent to allow cooking under canvas.</p>
28	<p><u>Community Area Transport Group (CATG)</u></p> <p>The notes of the CATG meeting held on 23 January were noted and the recommendations contained within endorsed by the Board with the exception of the recommendation to close issue number 2593. This would now remain open noting that a metro count was being undertaken.</p> <p><u>Decision</u> The recommendations within the CATG notes were endorsed, with the exception of the removal of issue number 2593 which would now remain on the system.</p>
29	<p><u>Community Issues</u></p> <p>Councillor Stuart Wheeler updated the meeting on the Community Issues which had been received by the Area Board.</p>
30	<p><u>Urgent Business</u></p> <p>Although there was no urgent business to address. The Chairman wished to express thanks to Cllr Robert Hall for his dedication as a member of the Board, noting that Cllr Hall would not be standing again at the forthcoming elections.</p>

31	<p data-bbox="336 241 807 280"><u>Future Meeting Dates and Close</u></p> <p data-bbox="336 311 1490 383">The next meeting of the Pewsey Area Board was scheduled for Monday 8 July 2013 at Coronation Hall, The Green, East Grafton, SN8 3DB.</p> <p data-bbox="336 421 1002 459">The Chairman thanked everyone for attending.</p>
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MINUTES

Meeting: PEWSEY AREA BOARD
Place: Pewsey Fire Station, North Street, Pewsey, SN9 5EX
Date: 5 June 2013
Start Time: 10.00 am
Finish Time: 10.20 am

Please direct any enquiries on these minutes to:

Sharon Smith (Democratic Services Officer), Tel: 01225 718378 or (e-mail) sharonL.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jerry Kunkler, Cllr Paul Oatway and Cllr Stuart Wheeler

Wiltshire Council Officers

Caroline Brailey, Pewsey Community Area Manager
Sharon L Smith, Democratic Services Officer

Parish Councils

Easton Parish Council – Hew Helps
Pewsey Parish Council – Bob Woodward

Total in attendance: 7

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<u>Election of Chairman</u> Cllr Jerry Kunkler was elected Chairman of the Pewsey Area Board for the forthcoming year.
2	<u>Election of Vice Chairman</u> Cllr Stuart Wheeler was awarded Vice Chairman of the Pewsey Area Board for the forthcoming year.
3	<u>Apologies for Absence</u> Apologies for absence were received from several Parish Councils and Partner Groups.
4	<u>Declarations of Interest</u> There were no declarations of interest.
5	<u>Appointment to Outside Bodies and Working Groups</u> The Board was asked to appoint representatives to Outside Bodies and to reconstitute and appoint to Working Groups for the year 2013/14 as outlined in the report presented. <u>Decision:</u> To make the following Area Board appointments: <u>Outside Bodies</u> Pewsey Community Area Partnership – Cllr Paul Oatway Pewsey Youth Advisory Group – Cllr Jerry Kunkler and Cllr Stuart Wheeler. <u>Working Group membership</u> <u>Community Area Transport Group (CATG)</u> Wiltshire Council Area Board representative (Cllr Paul Oatway) Wiltshire Council Area Board representative lead (Cllr Jerry Kunkler) Wiltshire Council Area Board representative (Cllr Stuart Wheeler) Sustrans representative (David Leighton) Pewsey Parish Council representative (Peter Deck) Pewsey Parish Council representative (Terry Eyles)

	<p>Pewsey Community Area Partnership (PCAP) representative (Bob King) Rushall Parish Council and PCAP Transport sub-group representative (Colin Gale) Manningford Parish Council representative (Richard Netherclift) Pewsey and District Chamber of Commerce representative (Patrick Wilson) Neighbourhood Policing Team representative (Vince Logue)</p> <p><u>Campus Development Team</u></p> <p>Wiltshire Council Area Board representative (Cllr Paul Oatway - Cllr Jerry Kunkler to deputise where required) Town/Parish Council representative (Cllr Bob Woodward) Education and Young People representative (Wendy Spencer) Wider Community representative (Tom Hatfield) The Pewsey Vale School representative (Carol Grant) User and Community Group representative (David Line) User and Community Group representative (Caroline Baynes) User and Community Group representative (Christopher Haskell) User and Community Group representative (Charmian Spickernell) User and Community Group representative (John Rogers)</p>
6	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Pewsey Area Board would take place on Monday 8 July 2013, 7pm at Coronation Hall, East Grafton, Marlborough SN8 3DB.</p>

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Agenda Item 5

Chairman's Announcements

Subject:	Revised Multi-Agency Thresholds for Safeguarding Children 2013
Officer Contact Details:	Tamsin Stone Lead Commissioner and Children's Trust 01225 713504
Weblink:	www.wiltshirepathways.org and www.wiltshirelscb.org .
Further details available:	Pathways@wiltshire.gov.uk

Accessing the right level of support to safeguard children and young people

A thorough review of guidance on safeguarding thresholds has been undertaken jointly by the Wiltshire Safeguarding Children Board and the Wiltshire Children and Young People's Trust. Working in close collaboration with our partner agencies we have taken the opportunity to consider how we can make integrated working and early intervention even more effective to improve outcomes for children and young people.

To this end the 'Multi-agency Thresholds Document 2011' has been simplified and a collection of supporting tools has been designed to provide clear practical guidance and advice to all agencies. A 'golden thread' running through this is the critical importance of collaborative working between agencies to ensure there is a coordinated approach to supporting the child or young person. Creating a 'team around the child' allows professionals to make fully informed collective decisions and take coordinated action based on what is best for the child or young person.

The revised document and practitioners' toolkit can be found at www.wiltshirepathways.org and at www.wiltshirelscb.org. The Wiltshire Safeguarding Children Board is overseeing the dissemination and education of this new guidance and implementation will be led by the multi-agency Early Intervention Group (which reports to both the Board and the Children's Trust).

We all want to ensure that children and young people get the right help at the right time, and I hope that the model outlined in this document will ensure that children and young people with additional needs are identified earlier and that help can be provided before any difficulties become more entrenched.

Your views are very welcome as ever and can be sent to Pathways@wiltshire.gov.uk.

With regards,

Cliff Turner
Chair – Wiltshire Safeguarding Children Board



**Wiltshire Safeguarding
Children Board**

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Chairman's Announcements

Subject:	Wiltshire Fire and Rescue Service draft Public Safety Plan 2013-16 'Have your say'
Officer Contact Details:	Mike Franklin Partnership & Community Engagement Manager Tel: 07919 306037 e-mail: michael.franklin@wiltsfire.gov.uk
Weblink:	http://www.wiltsfire.gov.uk/About_Us/Publications/publications.htm
Further details available:	e-mail: michael.franklin@wiltsfire.gov.uk

Wiltshire Fire and Rescue Service draft Public Safety Plan 2013-16 "Have your say"

The new draft Public Safety Plan 2013-16 (Integrated Risk Management Plan) is now available to view on the Wiltshire Fire and Rescue Service website. The plan shows what the service has been doing and how it intends to build on that for the future. Part of this is around how they operate as an emergency service, utilising personnel differently to have greatest impact on local communities.

The service very much welcomes your thoughts and opinions on its plans for the future. The consultation period will run from 10 June until 01 August. Please send any comments or feedback to consultation@wiltsfire.gov.uk. or Sarah Hargreaves, Wilts FRS HQ, Manor House, POTTERNE, SN10 5PP.

To view the plan please use the following link below or for a paper copy contact Sarah Hargreaves as above.

http://www.wiltsfire.gov.uk/About_Us/Publications/publications.htm

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Pewsey Community Area Board

July 2013



1. Neighbourhood Policing

Team Sgt: Vincent Logue

Pewsey West Team

Beat Manager – PC Richard Barratt

PCSO – Joe Sadd

Pewsey East Team

Beat Manager – PC Teresa Herbert

PCSO - Melissa Camilleri

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police and Crime Commissioner: Mr Angus Macpherson

PCC website: www.wiltshire-pcc.gov.uk

4. Performance and Other Local Issues

The crime figures below represent a good start to the year in terms of crime reduction and detections. The NPT team are working very hard in the Pewsey community. They have shown great tenacity and flexibility in their approach to policing and I would like to think this has greatly impacted on the figures. I know each of them are very committed to this continuing.

Sergeant Logue is now responsible for Pewsey and the Rural Crime Team. He has previously also been responsible for Marlborough but under recent management structure changes Marlborough is now managed through Swindon. This enables Sergeant Logue to focus most of his attention to the Pewsey Sector. This additional support for the team will be a huge benefit.

I include below two examples of how your team are looking to make a difference by seeking new and inventive ways of interacting with the community, preventing offences and providing reassurance;

Canal Watch – In response to a series of burglaries to canal boats across the county, PC Teresa Herbert is in the final stages of bringing together ‘Canal Watch’. This will work along the same lines as the well established Farm and Horse Watch schemes. It is free to join and posters and leaflets will be distributed soon. Members of the scheme will receive texts and/or emails advising them of incidents or trends so that they can take precautions to secure their property or assist us in locating offenders. It also assists police to maintain contact with an often hidden and transient community and will be a service our business partners can utilise.

Hare coursing – We are now working in partnership with Wiltshire Council to work on a long term solution to deal with hare coursing and the associated anti-social behaviour and criminality. We have dealt with offences robustly but faced difficulties gaining sufficient evidence to prosecute in many cases. Learning from Lincolnshire Police, we now plan to apply for Anti-Social Behaviour Orders (ASBO's) where sufficient repeat behaviour can be shown. We will be mounting operations at harvest time to catch and prosecute offenders. The intention is to make Wiltshire too difficult for these travelling criminals. We will also make good use of the media to get the message out and continue to work closely with farmers.

Crime Statistics

EC Pewsey NPT	Crime				Detections*	
	12 Months to May 2012	12 Months to May 2013	Volume Change	% Change	12 Months to May 2012	12 Months to May 2013
Victim Based Crime	415	373	-42	-10.1%	12%	23%
Domestic Burglary	22	17	-5	-22.7%	18%	53%
Non Domestic Burglary	100	75	-25	-25.0%	0%	3%
Vehicle Crime	62	62	+0	+0.0%	2%	6%
Criminal Damage & Arson	72	84	+12	+16.7%	18%	18%
Violence Against The Person	51	51	+0	+0.0%	39%	65%
ASB Incidents (YTD)	36	34	-2	-5.6%		
Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and significantly better than peers for Domestic Burglary in the previous 12 month period (April 2012 - March 2013).						
* Detections include both Sanction Detections and Local Resolutions						

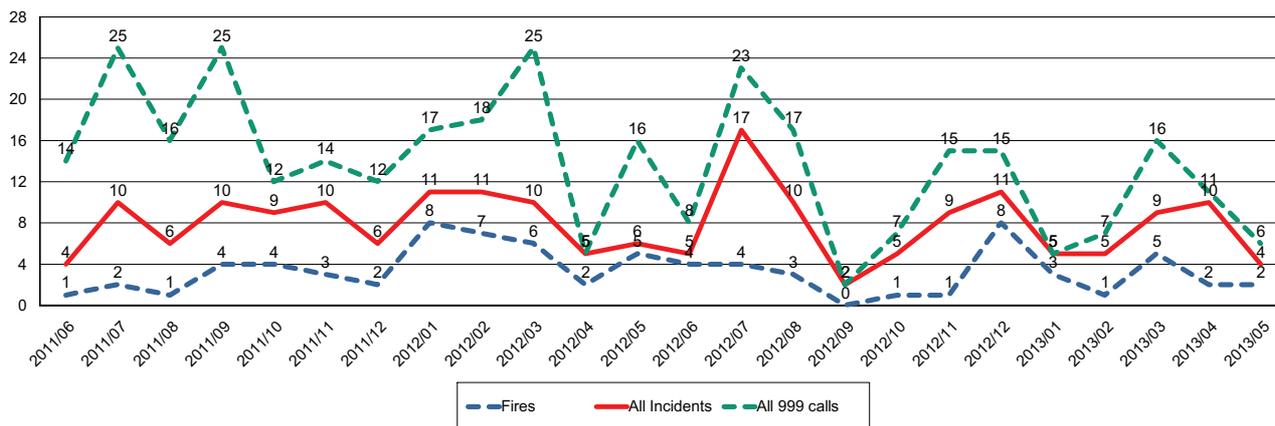
Matthew Armstrong
Sector Inspector, Pewsey



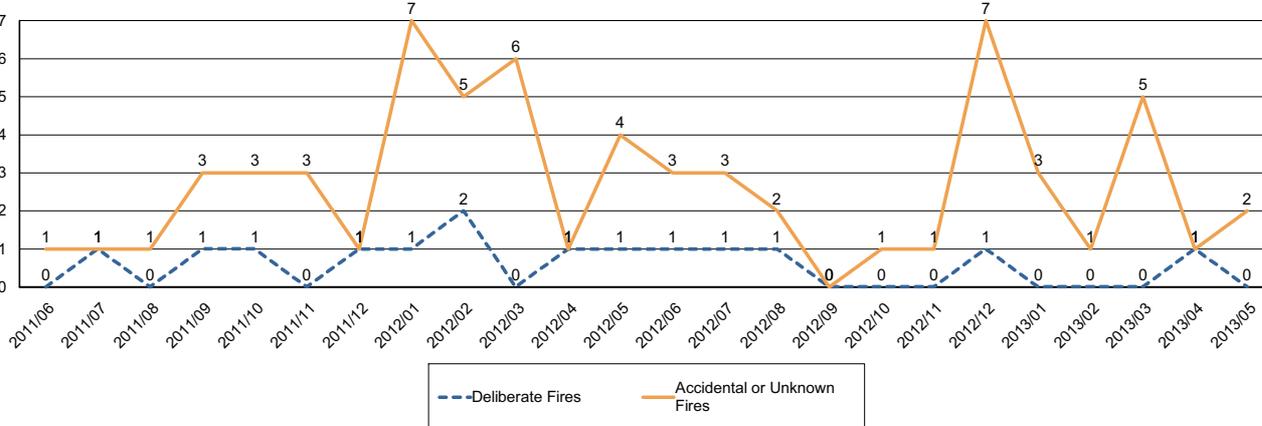
Report for Pewsey Area Board

The following is an update of Fire and Rescue Service activity up to and including May. It has been prepared using the latest information and is subject to change.

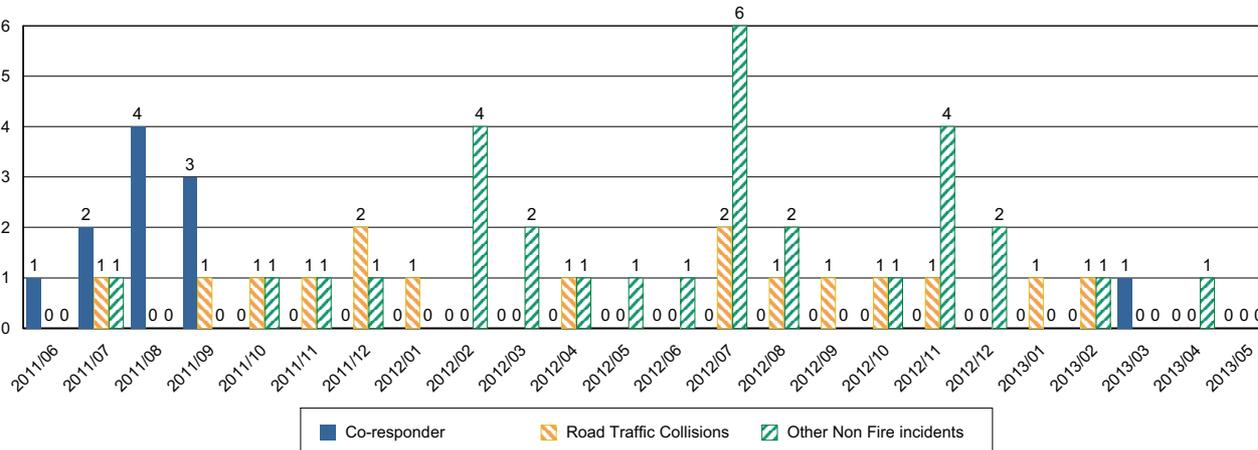
Incidents and Calls



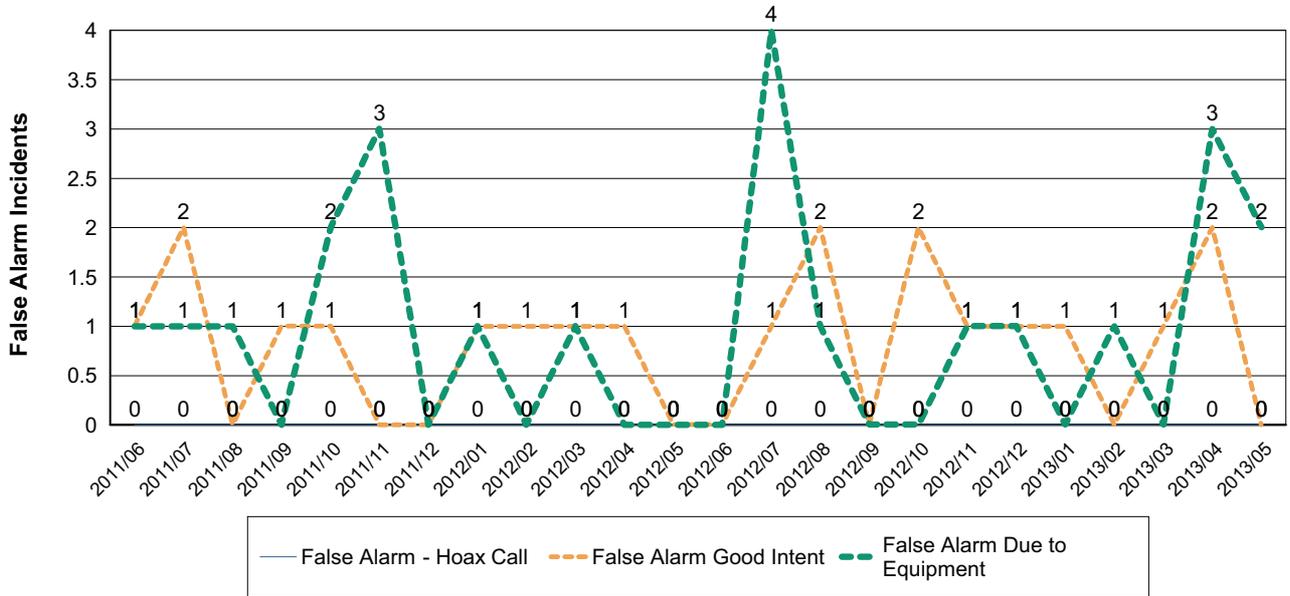
Fires by Cause



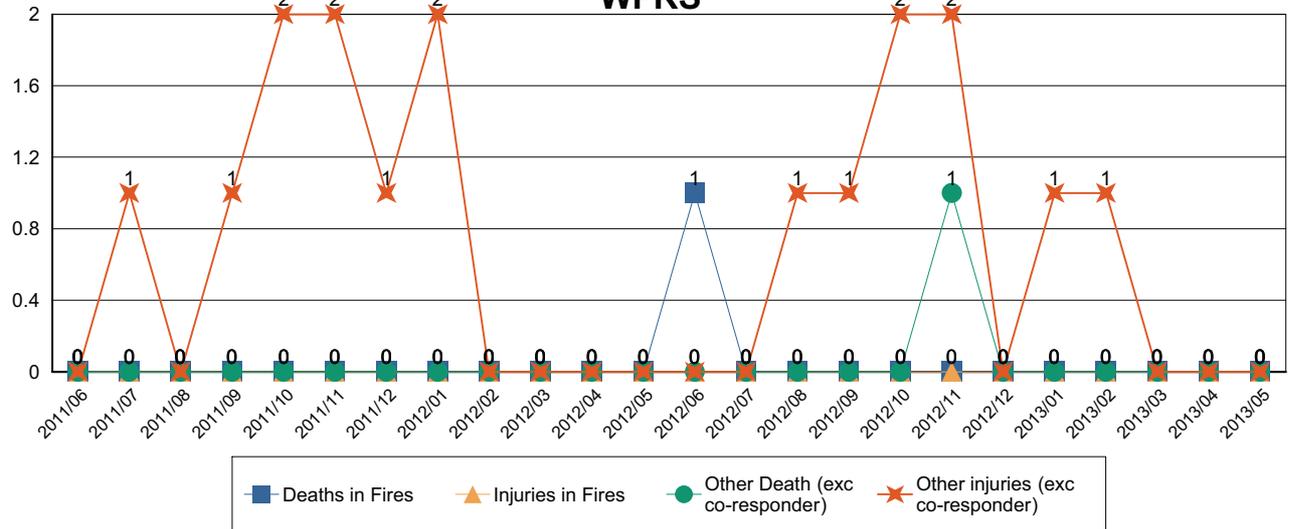
Non-Fire incidents attended by WFRS



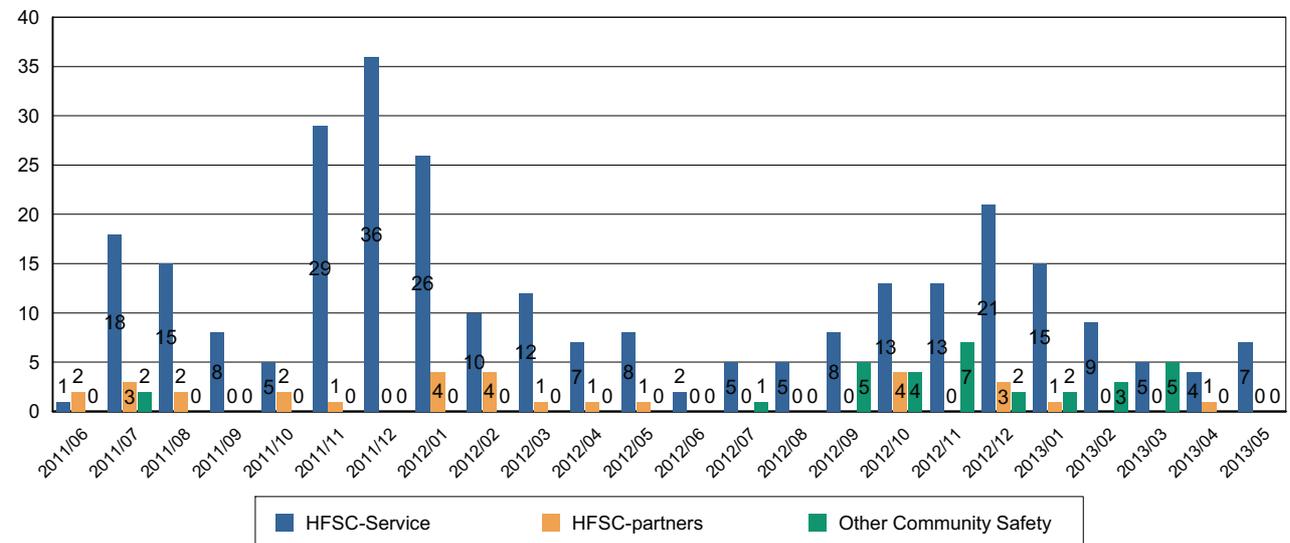
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf



AREA BOARD UPDATE – MAY 2013

On 1 April 2013, the GP led Wiltshire Clinical Commissioning Group (CCG) became the statutory body responsible for commissioning local health services for Wiltshire. Wiltshire CCG is passionate about commissioning the highest quality care for our patients as close to their homes as possible - 'The right healthcare, for you, with you, near you'

Our vision will ensure that NHS care in Wiltshire can operate with improved effectiveness. Implicit in this will be greater integration between community services, general practice and working in close partnership with Wiltshire Council.

The vision puts the patient in control whilst ensuring that every opportunity is given for the residents of Wiltshire to improve their health. It's about the CCG working with people in the community, the Local Authority and other organisations to identify and understand patients' requirements so that services can be designed to meet their needs. Key to our approach is that the CCG is clinically led with GPs proactively involved in the decision making as they are in the best place to engage with the local population to help improve health and wellbeing.

As Wiltshire is a relatively dispersed, rural community which naturally divides into three areas of population, our structure incorporates three local groups to gain the collective, specific and local knowledge of general practitioners across the county. The three local groups cover the communities of:

- South Wiltshire – (Sarum Group)
- North and East Wiltshire (NEW Group)
- West Wiltshire (WWYKD Group)

The CCG will commission services for the population of Wiltshire using local information obtained from members of GP practices in each group. The groups will be responsible for ensuring delivery of quality health services from acute and community providers of health services.

We aim to ensure that all our stakeholders are engaged in a meaningful, consistent and timely manner in having a say regarding health services. The feedback we garner will be used to assist in the decision making process for healthcare improvements in Wiltshire.

Our aims are to:

- To make clinically led commissioning a reality in providing local solutions to local needs
- To deliver strategic plans which address the needs of local populations and involve patients, practices and partners
- To address the growing needs of our ageing population, and the mental health and emergency needs of our combined populations
- To encourage and support the whole population in managing and improving their health and wellbeing
- To ensure sustainability of the emerging organisation in delivering cost effective healthcare
- To communicate effectively, staying engaged with all of our patients, partners and stakeholders.

Our 7 key priorities are:

- 1 – Staying healthy and preventing ill health
- 2 – Planned care
- 3 – Unplanned care and frail elderly
- 4 – Mental health
- 5 – Long term conditions (inc Dementia)
- 6 – End of life care
- 7 – Community services and integrated care.

Contact:

Tracy Torr
Communications and Engagement Officer
Wiltshire Clinical Commissioning Group
Tel: 01380 736010 or tracy.torr@nhs.net

Ref: DJN/TKT/111

27 June 2013

Dear colleagues

Re: **NHS 111 Implementation in Wiltshire**

We promised to keep you informed about our on-going work with Harmoni – the company contracted to provide the NHS 111 service across Wiltshire and Bath and North East Somerset.

The Wiltshire and Bath and North East Somerset Clinical Commissioning groups (CCGs) are continuing to work very closely with Harmoni and the Rectification plan, put in place in April, is proving effective.

There has been a steady but sustained improvement in performance over the past few weeks. Whilst there remains room for further improvement, we as the Commissioners are now more reassured that the Rectification plan is underpinning the necessary improvements.

We will continue to monitor performance and the work being done by Harmoni to recruit more Health and Clinical Advisors to ensure that all calls to the NHS 111 service are appropriately managed and triaged and that Harmoni is consistently providing a safe and effective service.

The Full Service Commencement has been deferred until such times as we, as commissioners, are satisfied that Harmoni is providing that safe and effective service.

We will maintain pressure on Harmoni to achieve full delivery and will continue to work hard to deliver the best possible service.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'S. Rowlands', written in a cursive style.

Dr Steve Rowlands
Chair
Wiltshire Clinical Commissioning Group

The right healthcare, for you, with you, near you

Agenda Item 6e

Update for Pewsey Area Board

Update from	Pewsey Parish Council
Date of Area Board Meeting	8 th July 2013

Headlines/Key Issues

- Southcott Road flooding

- Co-Op recycling site boarding

- Stressing of road surface on bend over River Avon

- Sara Hughes has requested a 5 minute slot for EPIC. If unable to attend Cllr Woodward will give a brief on their behalf.

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July 2013 update

Wiltshire Council Cabinet has approved all of our proposals and agreed to provide the capital funding.

We have shortlisted, interviewed and selected an architect to design the Pewsey campus with us. The architect firm chosen is B3 Architects.

Keep your eye out for Area Board updates in the coming months or go to our website to keep up to date with our work.

During July 2013 we will be holding a meeting of stakeholders who will be based from the campus or who will deliver services at the campus site to talk about the project with the architects.

Later this year, hopefully in September we will also come to talk to people across our community area about the designs for the campus.

We'll let you know when there is more information about this as we need your

help to make sure we design the best campus for the Pewsey Community Area.

We are continuing to work closely with Pewsey Vale School to explore options for working together through the campus. More about this soon.

How long will the Campus Take?

Once we have designed the campus at the Wilcot Road site and you have told us what you think about the designs, we will have a much better idea of how long the campus build work will take.

We will share more information about this once we have it.

We will let groups and local people know as soon as possible if any changes will be needed during the building work.

Until then, both the Pewsey Sports Centre and the Shak continue with business as normal.

Pewsey Area Campus

Leisure · Youth · Other Services



www.pewseyareacampus.co.uk



What facilities will have to close during development?

Again, we will know more from the architect if we are looking at a complete, or phased, facility closure. Once we have a clear plan, we will share it with you.

How can I keep up to date with the project or get in touch with the campus team?

We welcome your views and feedback on the campus proposal. You can get in touch through the campus website or email CampusConsultation@wiltshire.gov.uk

It will be important, and you are strongly encouraged, to come back to us with comments and further suggestions; we value highly your input into what will be a long-term service centre for you and your families.

So what is happening next?

- Continue detailed discussions with the chosen architect, B3.
- Aim to submit the planning application during early Autumn 2013.
- Continue discussions with our On-site partners. (Pewsey Vale School, Pewsey Primary School, Children's Centre, Leisure, Youth and library services).
- Continue discussions with WC service providers and other voluntary and community sector organisations.
- Start to prepare the ground for a programme of road shows so that you can see what is being planned.

Best wishes from,

***The Pewsey Area
Campus Team***

Visit the Pewsey community blogsite to keep up to date with news about the campus

www.Pewsey.OurCommunityMatters.org.uk

We will be reviewing our communications approaches over the coming weeks – let us know how you want to keep up to date with your community campus

PEWSEY AREA BOARD
8 JULY 2013

COMMUNITY AREA TRANSPORT GROUP
MEETING HELD ON WEDNESDAY 17 APRIL 2013

1. Purpose of the Report

To provide an update and recommendations to Pewsey Area Board from the meeting of the Community Area Transport Group meeting held on Wednesday 17 April 2013.

Attendees

Jerry Kunkler – Pewsey Area Board	David Butler – Burbage Parish Council
Terry Eyles – Pewsey Parish Council	Michaela Grabowski – Burbage Parish Council
Colin Gale – Rushall Parish Council	
Peter Deck – Pewsey Parish Council	Kristian Price – Wiltshire Council
Jerry Kunkler – Pewsey Area Board	Steve Cross – Wiltshire Council
Noel Mascell – Upavon Parish Council	Caroline Brailey – Wiltshire Council
Paul Cowen – Upavon Parish Council	Spencer Drinkwater – Wiltshire Council
John Brewin – Woodborough Parish Council	Mark Stansby – Wiltshire Council

Apologies

Vince Logue
Cllr Robert Hall

2. Background

The purpose of this group is to prioritise requests for integrated transport schemes, and to make recommendations to the Pewsey Area Board on schemes to be funded from its limited transport budget. The group's remit is also to look at current highway issues raised with the area board.

3. New Highways Services - Steve Cross & Kristian Price

Steve explained that he had taken over from Peter Hanson and Kristian had taken over from Paul Bollen. They cover the former Kennet area plus Amesbury. A new contract starts in June that takes on not just highway but also street scene, Balfour Beatty Living Places will be the contractor, and what's left is a small client team. This team will interact with communities and contractor. Ian Spanswick was initially earmarked to work as one of coordinators on the client side, he is now going to be working on the contractor side of things. The coordinator post is therefore not yet filled but is currently being advertised internally. In terms of CATG Caroline will liaise with Kristian, but the parish councils will liaise with the Coordinator. A letter is being sent to parish councils towards the end of next week. There will be regular dialogue between coordinator and parishes, with the engineer (Kristian) available when necessary. The Coordinator will have more responsibility and should be able to action things straight away as there will be community teams responding to matters.

4. Review of C and unclassified roads

Mark confirmed that the review of the c roads that were submitted last year is running late, this is due to there being a new consultant (Atkins Global). Mouchel passed their data to Atkins who are still sifting through this in order to put together their recommendations. It was hoped to have them by now. This is the situation across Wiltshire. We are however now

moving forward and are in a position to think about two routes to do this year. The same list as before was circulated, there has been no new collision data added.

The list was discussed

It was proposed and all agreed to recommend to the Area Board to put forward C52 and C261, with the reserve C192.

5. SID rota, additions or removals

Caroline explained that there had been instances where SIDs were reported as not working. The actual situation with at least one location was that the speeds were not triggering it to flash up. It was suggested by the coordinator of the SIDs at Wiltshire Highways that the speeds are reducing and it might perhaps drop off the rota. The location was at Pewsey Wharf on the A345. It was felt that it should stay on at least another round, and possibly be moved to the location that the metro count strips were laid. **Action: Caroline to make enquiries about moving it.**

Upavon asked if Trenchard Lines had been added to the rota as previously agreed. **Action: Caroline to check**

6. Budget

Spencer confirmed that the budget has not yet been confirmed for this year but believes it will be the same as previous years so the group could assume that it has the same budget as before £12,377. £7k has been earmarked from this budget and agreed by the area board for the Grey Flags Scheme (stretch A-B) which would leave £5k to be allocated to other schemes. Spencer believed there would also be an opportunity to bid to the more substantive scheme.

7. Active Priority List Updates

Scores ()

- a. Pedestrian access to Pewsey Station (53) consultants haven't produced report yet, it is ongoing, will be ready for next meeting. Estimate was less than £10k – there may be some money refunded to CATG.
- b. Wilcot Road One-Way System – apart from an illumination of the give way sign the work is finished – the white lining has been refreshed. This priority could now be removed. Still waiting on final account but it is under budget, there may be some money refunded to CATG. There are people still travelling down the wrong way, almost certainly residents. It was suggested that the Police monitor the people going down the wrong way and locals should give registration numbers to the Police. Jerry wondered if there may be an off site contribution from the proposed 14 new houses which could be used for bollards. **Action: Caroline to ask police to mailshot residents between Rawlins Road junction and the School to ask them to record registrations and pass them to the Police.**
- c. Woodborough Road Safety (24) – John Brewin confirmed that the Smithy Lane issue should be closed. The manual traffic study is underway. The School has received funding from TAOSJ and the Diocese to create a bus pull in within the playground and reinstate a playground at the rear – this has full parish council support. The parish council and road safety group had additional calming measures in mind, but with no funding and also has on record a request for 20mph zone – but based on trials last year there is unlikely to be a policy decision until later in year. He is disappointed it is taking so long, but it the delay might work in their favour as with advent of the new bus pull in, the work will not start until quarter 4 and there will need to be a review of any additional

traffic calming so that it integrates with bus pull in. They will therefore wait until final planning is approved for the bus pull in, during the summer time and will talk to the school and invite Mark along and share thoughts. Jerry wondered if it might be possible to use some of the Connor fund towards future works? John confirmed that whilst he has no problems approaching them, it is somewhat sensitive. Woodborough PC has used 2/3rds of their funds towards improving road safety. **Action: to recommend to the area board the issue 2593 be closed.**

- d. A345 signage, Manningford. Mark confirmed that he has two members of his team on long term sick so unfortunately there are no costs yet for the additional signage requests by the parish council.
- e. Footpath Grey Flags, Upavon (36)- Mark referred to a drawing which was for a path from the caravan park to the Grey Flags boundary – A-B – there are two entrances to negotiate. There are no drainage issues, so no extra drainage required. Removal of trees needs to be done (parish council has received a quote for the trees £900 plus VAT and fence £1,200 plus VAT. However the parish council hadn't allowed for this in their own costings as they thought it was part of the funding coming from CATG. Caroline and Mark confirmed that this wasn't part of the CATG allocation. The path starts with drop kerbs at caravan end, raise kerbs at bus stop area, to enable access onto buses. Concrete bollards need pulling out, top soil and seeding. Three raised covers two access points, one on new property. Highways have talked to owner. Dropped kerb at the end for push chairs and wheel chairs. There needs to be a legal transfer of ownership as the Council don't own enough verge across three properties to enable construction – details as follows:-

Wiltshire Council Legal Services Contact – Barbara Coombs - Principal Legal Executive
Estimated cost per land owner £600. Potential to rise to £1000 should any complications occur and dependant on the land owners appointed solicitors fees.
Estimated timescale 3-6 months, again dependant on appointed Solicitor's and any complications which may arise.

Legal requirements for free land dedication

Initial process for land owners

Land owners to appoint an independent Solicitor.

Solicitor's contact details (name, address, e-mail and contact telephone number) to be passed to Integrated Transport Team.

Follow instructions from their appointed solicitors, (property deeds, mortgage details etc may be requested).

Process for Integrated Transport Team

Provide Legal Services with following information:

- Land owners contact details (name, address, email and contact telephone number)
- Land owners appointed Solicitor's contact details (name, address, email and contact telephone numbers)
- Plan for each land owner showing area required outlined in black, coloured in pink.
- Any information regarding new fence lines, walls etc to be erected as part of the works.
- Brief description of proposals, including a scaled location plan.

The parish council are looking at lottery grant for whole stretch including Grey Flags. This could take up to 6 months. This half of the project can be used as a basis for original money, but can't complete this job and use as seed funding for big job. So they need to be done consecutively.

Construction costs (excludes preliminary works of tree clearing, fencing and reinstate fence) new contractor rates, £5,800 – the original estimate was £12,500. CATG (agreed by the area board) have pledged £14k (£7k from last financial year and £7k from this) which does not include the costs of land dedication and work to satisfy the Grey Flags owner (the new fence etc that he wants). He is prepared to contribute to replacement fence. Upavon pc based their Lottery funding application on previous figures. They feel that if they can get everything in place the funding from the area board could cover the whole cost. The legal position needs to be in place soon. Upavon Parish Council will get the legal side of it sorted out and get back to Mark with detail. Mark to look at the possibility of completing the whole job with the funds available. Need to know what the owner of Grey Flags would find acceptable. There are two hedges there now, the owner is happy for the first one to be removed. He would like to build a wall. The rear section to consist of a 12inch high wall and every ten feet a 6 ft pier and in between some board fencing that can be replaced every ten years or so. Fence will probably need planning. There hasn't been a drawing or costing for Grey Flags section – the wall issues need to be resolved before Mark can do a design for this stretch. The path will take the supporting weight of the wall foundation so need to know what can or can't be constructed. Paul will sort a) legals, b) contact planning c) arrange meeting with planning and Grey Flags owner to establish what is needed.

At the end of path outside Grey Flags there is a stone – this is a stepping stone that can't just be moved anywhere as on OS map – the owner of Grey Flags is happy to have back on his land.

- f. Footpath A342 Rushall (N Newton side) (36) – topo survey being done. Some preliminary design work has been done. Rushall parish council are paying for the topo survey which is £1400. Mark will arrange for full design to be done when topo survey is back.
- g. The Knapp Great Bedwn (dropped Kerbs) – done – can come off
Inactive Priorities (due to lack of funds)
- h. Footpath A342 Rushall (Elm Row) (37)- Colin said that there is due to be some recovery work due to lorries damaging Manor Cottage – bollards were put closer to property than should have been – bank seeding in spring, walk round and look at. **Colin and Kristian to liaise**
- i. Footpath A345 Sunnyhill Lane to prospect (28)
- j. Footpath A345 Prospect to Pewsey Wharf (25)

8. Review Current Area Board Issues List

The group went through each item on the issues list in turn and made comments/recommendations as follows:-

535 – Increased volumes of traffic using C52 Manningford - Caroline to email Richard and Spencer to remind them to do the survey **Action Caroline**

538 – Speeding on A342 and through Chirton – The group proposed that this issue be closed. The Police have monitored speed and did not find any issues. CATG could not see any further work that they could do at this time **Recommend to the Area Board to close issue number 538**

1594 – Commuters parking in Knapp Great Bedwyn - leave it open

1605 – Parking problem outside Chirton School - Caroline to write to parish council and School and ask them to let us know what is happening or if it is still an issue **Action Caroline**

1723 – Speeding through Alton Priors – Caroline read out email from parish council. Agreed that Caroline would forward to Police and request that they monitor **Action Caroline**

1884 – Footpath between Prospect and French Horn; 1931 – Footpath from Sunnyhill Lane towards Prospect - it was suggested that these priorities be closed but the parish councils be written to to ask them to resubmit in the future. It was felt that these are on the policy list and it isn't hurting to leave them there.

1964 – Footpath at Grey Flags, Upavon - dealt with earlier

2142 – HGV diversion sign – Highways changed the sign that they were requested to change. It was felt that the main issue had been dealt with (HGV signage) but when closing Caroline should add a note to ask that any further issues be submitted separately.

Recommend to the Area Board to close issue 2142

2202 – Speeding in Burbage - CSW volunteers are lined up awaiting training and waiting for SID to be deployed. They have been waiting for CSW training for just under a year. It was confirmed that the SID was due to be in Burbage end June/early July.

2431 - Dropped Kerb The Knapp, Great Bedwyn – this has been done and can be closed **Action Caroline**

2479 – Scheme being done, road being marked should be done this month

2593 – Road Safety, Woodborough – dealt with earlier

2700 – Lack of street lights near Pewsey Station – it was agreed not to do anything at the moment – see what study brings up.

2721- Request for 20 mph Woodborough – discussed earlier, pending policy from Wiltshire Council

2742- Speeding through East Grafton – nothing to add to status update

2778- Narrowing of bridge at Manningford - Mark made enquiries with bridge team who admitted slightly narrower but not as bad as it seems, cleared lots of vegetation so it is open and then looks narrow – narrower than before but he doesn't see it as a safety issue. Manningford Parish Council wanted priority system signage – Mark will look at this. Paul said that it would be very easy to hit the corner of post on the Oare side of bridge particularly in the dark, it needs some kerb stones or reflectors. Mark will look at.

Action Mark

2783 – Fencing Seymour Pond Burbage – Paul Bollen identified railings are past end of life – offered to replace post and rail wooden. Currently tubular steel painted white – rather than soft wood brown Burbage would prefer recycled white plastic fence, similar style to four new speed gates – Paul quoted £1500 plus installation. Burbage PC are considering contributing the difference between longer life low maintenance plastic and are asking would WC/CATG still honour the £1500 plus installation. Steve responded that this cost would have covered the gang costs plus material. Spencer pointed out that CATG is for new and improved infrastructure not maintenance. Kristian agreed to take this up and liaise with Burbage PC. A question was asked about whether there could be any money from development in the area but this could be years away and the work needs to be done asap. **Action Kristian**

2786 – Request for dropped kerb High Street Burbage– Kristian confirmed that they have some in stock and will arrange for this to be done. **Action Kristian**

2834 – Erosion of red patching at Oare. Once funding agreed for TAOSJ projects at Oare School this can be closed

2874 – Safety of pedestrians on rail and canal bridges Great Bedwyn. Spencer has now scored and it came out at 38 which is high. A path would improve the situation and the lighting could be improved. It was agreed to add this to the priority list

2885 – Safety of pedestrians at the School site, Wilcot Road. Mark agreed to request a safety inspection. It is felt that cars are speeding up to get through the lights before they change. **Action Mark**

9. Consultation

Mark advised the group there have been some issues in other areas where highways had received quite fierce objection when doing a job – highways officers do directly advise people affected of engineering i.e. the process and residents inconvenience but he wanted to remind CATG members and parishes that they are the promoters of these schemes, it's not highways to canvass opinion on crossings and footpaths – this was accepted and Peter used the example of The Messenger as a medium for consultation. It was suggested also that the partnerships transport group write to parishes with an explanation of this nature, and it could go in Wiltshire Council's parish news.

10. Pewsey Community Area Plan, Transport Section

The pages from the community area plan for the transport section were circulated with the agenda. There was very little time to go through it so everyone was asked to feed back comments to Caroline. **Action All**

Paul Cowen stressed the need for improvements to bus services. There are more and more houses being built in rural areas with no transport improvements. Peter advised that the Passenger Transport Officer was attending the area board meeting in July so questions could be put to him and followed up at PCAP.

Peter asked that Caroline send Mrs Bagwell a note on behalf of CATG and the Partnership and Area Board to thank Stanley for all he has done over the years and to wish him all the best. **Action Caroline**

Peter mentioned a listed bridge in Pewsey that is rusting and needs painting, Steve and Kristian have this in hand. **Action Steve & Kristian**

11. Summary of recommendations to Pewsey Area Board

To put forward C52 and C261, with the reserve C192 to be reviewed.
Recommend to the Area Board to close issue number 538 (Speeding on A342 and through Chirton)
Recommend to the Area Board to close issue 2142 (HGV signage in Devizes)
Recommend to the Area Board to close issue 2593 Traffic in Smithy Lane, Woodborough

12. Date of next meeting – 2pm 5 June Parish Office

Report Author: Caroline Brailey, Pewsey Community Area Manager
Tel No: 01225 718609
E-Mail: caroline.brailey@wiltshire.gov.uk

No unpublished documents have been relied upon in the preparation of this report

PEWSEY AREA BOARD
8 JULY 2013

COMMUNITY AREA TRANSPORT GROUP
MEETING HELD ON WEDNESDAY 5 JUNE 2013

1. Purpose of the Report

To provide an update and recommendations to Pewsey Area Board from the meeting of the Community Area Transport Group meeting held on Wednesday 5 June 2013.

Attendees

Jerry Kunkler – Pewsey Area Board
Terry Eyles – Pewsey Parish Council
Colin Gale – Rushall Parish Council
Peter Deck – Pewsey Parish Council
Paul Cowen – Upavon Parish Council
David Proto – Manningford Parish Council
Paul Oatway – Pewsey Area Board

Patrick Wilson – Pewsey & District Chamber
of Commerce
Kristian Price – Wiltshire Council
Caroline Brailey – Wiltshire Council
Spencer Drinkwater – Wiltshire Council
Mark Stansby – Wiltshire Council

Apologies

Vince Logue

2. Background

The purpose of this group is to prioritise requests for integrated transport schemes, and to make recommendations to the Pewsey Area Board on schemes to be funded from its limited transport budget. The group's remit is also to look at current highway issues and where necessary raise new matters with the Area Board.

3. Review of C and Unclassified Roads

Mark gave a brief update – the results of the assessments for the routes put forward for review last year should be ready at the end of July.

4. SID Rota, Additions or Removals

Caroline confirmed that she has checked as requested and Trenchard Lines has been added to the rota. Colin asked if the SID at Rushall could be utilised in two areas – one by the School and the other Elm Row, both facing North. Manningford said they were not on the SID Rota **Action: Caroline to check and also ask if Rushall can have a SID in two locations.**

A discussion took place about Community Speed Watch. Teams have been cut to do just two sessions a week per scheme due to lack of resources in the Police to process the data. The previous coordinator position has been made redundant. Jerry said he would discuss the matter with Cllrs Chris Williams and Jonathan Seed. This is a serious issue – people need sufficient training, and cameras need to be calibrated, and when registrations are sent through they need to be acted upon but letters are not being sent out. If the Council and the Police want volunteers to undertake Community Speed Watch they need to give them the tools that they need, which includes sending out the letters promptly. **Action: Caroline to draft a letter to the Police copying in Chris Williams, Jonathan Seed and the Police and Crime Commissioner.**

5. Budget

Mark confirmed that the current budget for this financial year is £13,861 – CATG and the Area Board have already ring fenced from this £7k for the Grey Flags project (plus £7k from last financial year).

Spencer confirmed that the cabinet report for the Substantive Funding Scheme has been published. This confirms a budget of £250k for CATGs across Wiltshire plus the substantive fund of £250k which each CATG can bid into. The deadline for applications to the substantive fund is end of July.

Spencer confirmed that the Local Sustainable Transport Fund (LSTF) had awarded £2.45m for three elements relating to improving the rail offer. These elements are, i) support for rail services from Westbury to Swindon – although the franchise has delayed things a bit, ii) Interchange improvement elements, from this some money was given to The Knapp for dropped kerbs – this came to £9k. £5k for access to Pewsey Station feasibility study, and iii) Station Travel Plan workshop – this should lead to smarter choice measures, cycling walking, public transport, try cycling and buses. This is a three year project which commenced last year. There have been audits of walking and cycling access to stations, and Spencer would be happy for feedback and ideas from CATG. Any plans will be shared with CATG before going to public consultation. There is a small amount of funding for other stations which is why Bedwyn and Pewsey were able to be supported. There may be an opportunity for further funding if not spent in other areas.

6. Active Priority List Updates

Pedestrian access to Pewsey Station (53)

Mark circulated the initial findings which consist of a shuttle operating traffic light system with a phase for pedestrians, this is a complex scheme and would involve 5 traffic flows which would need to be singular plus a phase for the crossing – the consultants have estimated a ball park of £250k. This is the total amount within the substantive funding from Wiltshire Council so there won't be able to be a bid made to it for this project. There may however be some money left from LSTF. A discussion took place about alternative solutions particularly about using land at The Ridge. There is a locked gate and it is private land, but it was suggested that Jerry and the Parish Council look into this further. This could cost approximately £60k, plus any land purchase costs. Mark will put this to Atkins although it is referred to in their study. One more option mentioned retaining wall to get some land alongside main road with crossing – this would be a six figure sum but probably cheaper than signals – there are issues over who owns what though and there are a lot of services in that area. **Action – Jerry and Parish Council to investigate The Ridge access and ownership and who pays for upkeep.** CATG and PC needs to give view on final proposal once submitted by Atkins, just in case there is funding available. There is mileage in the proposal. Spencer will talk to LSTF and see if there is any more money available. **Action Spencer**

Wilcot Road, One way System

Still waiting for overhead light on 'Give Way' sign – remedial works done. Electrical cost now known, may be some money coming back. **Action: Mark will continue to chase**

Woodborough Road Safety (24)

This job is now complete, it came in under estimate £3,016.49 and some savings were achieved.

A345 Signage, Manningford

Highways officers have been out and some proposals have been drawn up for 3 new signs at Manningford Bruce, Manningford Abbots and Sharcott. There is already one at Prospect but this may need some hedge trimming. Kristian said that a new Chevron sign is needed at Prospect. There were three signs suggested which could be funded by CATG. David asked if the sign to

Manningford Bruce could say “access only”? Unfortunately local people won't be deterred by a sign or sat nav. The signage etc would be for visitors. The survey is due to be done soon which will show the extent of local traffic and those that are using the route as a rat run. There is already advisory lorry route signs at each junction. The cost for the three new signs would be £1,082.55 supplied and installed and including temporary traffic management. This cost also includes the removal of old signs. The HGV signs will stay, as will the blue signs at point of turn. These proposed signs are in advance of junctions. Parish Council/CSW volunteers are just waiting for the training so that they can do the survey and get data to Mark. They need to do before the school holidays. Other than physical measures on C52, which may or may not be welcome or feasible (some HGVs need to use) this really is the last thing that can be done, it was suggested that the survey be done now before signs go up. David requested that he be given an opportunity to discuss with the parish council. Mark responded that this proposal is a result of what was requested.

Action: it was agreed that CATG would recommend to the area board to authorise the payment of £1,082.55 for the three new signs but that Manningford PC, once they have discussed the proposal may turn this down if they so wish.

Manningford Parish Council and Spencer to liaise to undertake the surveys before the school holidays.

Footpath Grey Flags, Upavon (36)

The four landowners now have a Solicitor (one is working for all of them). There has been a slight delay in getting the deeds but this shouldn't be a problem. When the Solicitor has the deeds he can verify how much they actually own as there is some debate that some of the land may belong to the highway authority. The Solicitor is doing the work for £500 for all four properties. The Lottery is prepared to support to 70% but won't give any money or consider until we can actually confirm pricing. The owner of Grey Flags has spoken to the people who did the design on alterations to his Coach House Garage and Car Port about the fence. He had a question about the required pavement width, he said he thought it was 1.8 mtrs but Paul didn't think it was that wide – Mark confirmed that ideally it should be 1.4 but where there are land issues happy to go to 1.2. If they are going to incorporate footings for the road into the pavement he needs to know that figure – he will contact Mark. Once the land issue is resolved will need to quickly get price on the second part because money allocated here is being used as seed for lottery bid to do the whole project. The Lottery is prepared to accept the CATG funding as seed funding. The group said that this needs to be carried out this financial year. Also the planning permission needs to be obtained. Paul has spoken with the Planning department, if the parish council approve it could fast track quite quickly. Planners have looked at and think it should be ok. Mark confirmed that he can't do anything further until the land situation is resolved, and he can't provide any costing until he knows about the foundations for the wall/fence.

Footpath A342 Rushall (N Newton side) (36)

Waiting for topographical survey results, this came to £1400 not £2k parish council have funded this. Preliminary design work has been done but need survey to be complete before costs can be provided, which will hopefully be before the next meeting.

Rail & Canal Bridge pedestrian safety Great Bedwyn (38)

The Group approved that a feasibility study should be done **Action Mark.**

Inactive Priorities (for info)

a. Footpath A342 Rushall (Elm Row) (37)

Colin asked Caroline if there was any progress on the freight route assessment. **Action Caroline to chase**

b. Footpath A345 Sunnyhill Lane to prospect (28)

c. Footpath A345 Prospect to Pewsey Wharf (25)

Regarding the Substantive bid – it was agreed that CATG are not in a position to put in an application, however if any designs are done before the next meeting Mark will let us know.

7. Review current area board issues list

2469 - Cross Hayes junction, must ensure the road markings are kept clean, and renewed regularly.

2479 – Problems with vehicles hitting wall due to narrow road through Rushall – the works have been done, but a sign coming in to the village is twisted – **Action Kristian**

2700 – Lack of street light near Pewsey Station It was agreed that CATG approve £1,500 for the new street light, if the quote comes in below this amount.

Action: To recommend that the area board approves £1,500 for the new street light, subject to the quote coming in below this amount. Action CB to request updated quote.

2721 – Request for 20mph zones in Woodborough – the policy document is on verge of being handed to the new cabinet member

2778 – Narrowing of bridge at Manningford - highways have looked at this – they don't recommend formal priority scheme but are prepared to put road narrow signs in **Action: Mark**

2783 – Seymour Pond, Burbage – Kristian is discussing land ownership with Parish Council not sure owned by Wiltshire Council.

2786 – Dropped Kerb Burbage – this is going to be done.

2885 – Speeding on Wilcot Road, Nr Schools - waiting for feedback.

2945 - Speeding through Easton Royal, request for speed survey and the 30mph sign to be moved. Highways will look at – speed survey has been requested. **Action Mark**

Paul asked Kristian what the rationale is of cutting verges as the minor roads are done but the main roads are not. Kristian confirmed that minor roads are done first as you turn out of these onto the main road. Paul had concerns about visibility when people over take on the main road. He has attended the scene of many fatal accidents on the A342. Kristian confirmed that they would be cut.

Peter raised a visibility issue at Ball Road, Pewsey. **Action: Terry agreed to look at with Kristian** Also the yellow lines at Broomcroft Road have not yet been installed. Jerry confirmed that they are not in this year's programme but he will revisit to see why it isn't in. **Action: Jerry**

Peter also raised a question about a new fence at the bottom of Broomcroft Road, it is blocking visibility when coming out of the lane.. **Action: Kristian Price, Parish Council, Wiltshire Council Enforcement Officer.**

8. Summary of recommendations to the Pewsey Area Board

To authorise the payment of £1,082.55 for the three new signs to try and deter people from travelling through Manningford (Manningford PC may decide to reject once they have had chance to discuss)

To authorise the payment of £1,500 for the new street light at Pewsey Station, subject to the quote coming in below this amount.

9 Date of next meeting – 2pm 14 August Parish Office

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No unpublished documents have been relied upon in the preparation of this report

Report to	Pewsey Area Board
Date of Meeting	8 July 2013
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider 6 applications seeking 2013/14 Community Area Grant funding and one for youth funding (deferred from last financial year).

1. Pewsey Vale Bowls Club is requesting £5,000 towards works required to enable them to move onto mains drainage – Officer recommendation is for members to consider this for approval.
2. Marden Village Trust is requesting £1,250 towards a defibrillator and CPR training for Marden village – Officer recommendation is for members to consider this for approval.
3. Milton Lilbourne Village Hall and Recreation Ground Committee is requesting £3,000 towards resurfacing improvements to car park – Officer recommendation is for members to consider this for approval.
4. Devizes & District PHAB is requesting £2,500 towards a new replacement accessible minibus – Officer recommendation is for members to consider this for approval.
5. Pewsey Children’s Carnival Club is requesting £1,000 towards a number of Marquees – Officer recommendation is for members to consider this for approval.
6. Pewsey Youth Council/Youth Advisory Group is requesting £500 towards their ‘Have a go at Carnival’ fortnight – Officer recommendation is for members to consider this for approval.

Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.

Further information about each application and the Officer’s comments can be found later on in this report.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Pewsey Area Board has been allocated a 2013/2014 budget of **£49,132** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives. In 2013/14 only capital funding is available for community area and digital literacy grants.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the Pewsey area board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The

application process and funding criteria can be found [here](#).

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite \(pewsey.ourcommunitymatters.org.uk\)](http://pewsey.ourcommunitymatters.org.uk). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this report	<u>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</u> <u>Pewsey Community Area Plan http://www.wiltshire.gov.uk/adopted-pewsey-ca-plan-2011-new-intro.pdf</u> <u>Outcome of 2012 Pewsey JSA event http://www.wiltshire.gov.uk/notes-from-discussion-groups-pewsey-forward.pdf</u>
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2. Main Considerations

- 2.1. Pewsey Area Board has been allocated a 2013/2014 budget of **£49,132** that may be allocated through Community Area Grants, Digital Literacy Grants, Area Board/Councillor Led Initiatives and core funding for the CAP.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in

2013/2014 are made to projects that can realistically proceed within a year of the award being made.

2.4. There are now five funding rounds remaining (including this one) during 2013/14. Deadlines for receipt of funding applications are as follows:

- Friday 24 May 2013 for determination at the 8 July 2013 area board meeting
- Friday 26 July 2013 for determination at the 9 September 2013 area board meeting
- Friday 27 September 2013 for determination at the 11 November 2013 area board meeting
- Friday 29 December 2013 for determination at the 13 January 2014 area board meeting
- A date for the March meeting has not yet been set

2.5. On 9 May 2011 it was agreed that in respect of urgent matters and exceptional circumstances that may arise from time to time between meetings that the Pewsey Community Area Manager, in consultation with the Councillors of the Pewsey Area Board, be granted delegated authority to approve expenditure not exceeding £500 from the Pewsey Area Board budget. A report explaining any such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Pewsey Area Board.

3. Environmental & Community Implications

3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Awards must fall within the Area Boards budget allocated to the Pewsey Area Board.

4.2. If grants are awarded in accordance with officer recommendations Pewsey area board will have a balance of **£35,882 (taking into consideration the PCAP application which is covered in a separate report the balance would be £28,517).**

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Pewsey Vale Bowls Club	To move from septic tank disposal to main drains	£5,000

- 8.1.1. It is the Officers recommendation that an award of £5,000 for works to enable the disposal of waste from a septic tank system to mains drainage is considered for approval.
- 8.1.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council finance department.
- 8.1.3. The total project costs are £13,700. The remainder of the funding will be made up by the club through it's 'sink fund' and fundraising.
- 8.1.4. Pewsey Vale Bowls Club was formed in 1923 – in 1953 it moved to the present site which has six rinks and a private clubhouse, with a fully licensed bar. It is a mixed club with 45 men and 25 female members plus a few social members. It is affiliated to Bowls England and Bowls Wiltshire, and are members of the Salisbury and District Association.
- 8.1.5. The septic tank is causing subsidence at one end of the club house building. The method of disposal is also increasingly coming under pressure, due to the amount of use of the facilities by the members, visiting teams and the wider community. They therefore need to move onto main drains which the landlords and the parish council are encouraging them to do. By filling in the tank they then hope to be able to rebuild, enlarge and modernise the changing rooms and toilets, adding disabled facilities.
- 8.1.6. The Council's Sports Development Officer has met with the group and discussed their plans for development. They are keen to be able to provide better facilities for their existing and potential new

members and are keen to work with him to increase participation as and when their infrastructure is improved to be able to accommodate more.

Ref	Applicant	Project proposal	Funding requested
8.2.	Marden Village Trust	Defibrillator and CPR training	£1,250

8.2.1. It is the Officers recommendation that an award of £1,250 for the purchase of a defibrillator and CPR training is considered for approval. Members may wish to bear in mind that the award made to date for this type of activity was to Pewsey Parish Council as a contribution of £500 towards their project which was to purchase a total of 8 defibrillator machines.

8.2.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council finance department.

8.2.3. The total project costs are £2,720. The remainder of the funding will be made up by the Village Trust and pledges of money and in kind contributions from members of the community. The match funding is confirmed.

8.2.4. The funding put forward should cover the running costs for the 7 year life of the AED. Any unforeseen expenditure should only be of a minor nature and future funds required would be raised either from the village trust or more likely by arranging fund raising events within the village. The response to this project within the village has been met with a very positive response and it is felt raising additional funding will not be a problem.

Ref	Applicant	Project proposal	Funding requested
8.3.	Milton Lilbourne Village Hall and Recreation Ground Committee	To excavate an area of 15 metres in front of the hall and a concrete edging to be laid to prevent gravel falling into the highway and a drain to alleviate flooding – whole car park to be regarded to 40mm using drive gravel	£3,000

8.3.1. It is the Officers recommendation that an award of £3,000 for works

outlined above is considered for approval.

- 8.3.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council finance department.
- 8.3.3. The total project costs are £6,643.20. The remainder of the funding will be made up from existing hall funds.
- 8.3.4. Pewsey area board awarded £2,343 to the Village Hall in 2011 to resurface the driveway entrance into the village hall (adjacent to the road).
- 8.3.5. The new soak away and resurface would mean the whole car park could be used all year around and the icy state in winter would no longer exist. The whole project would improve the overall look of the hall and improve its profile and bookings would then hopefully increase, which would enable them to complete other upgrades.

Ref	Applicant	Project proposal	Funding requested
8.4.	Devizes & District PHAB	To purchase a new accessible mini bus	£2,500

- 8.4.1. It is the Officers recommendation that an award of £2,500 towards a new minibus is considered for approval.
- 8.4.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council finance department.
- 8.4.3. The total project costs are £34,751. The remainder of the funding has been made up by Wiltshire Community Transport Fund, and the PHAB organisation.
- 8.4.4. To purchase a new replacement 12 seater Peugeot Boxer accessible minibus (van conversion) for the Pewsey area with hydraulic lift. It will be able to transport one person remaining in their wheelchair plus seated passengers - the minibus will also have Tip and Fold seats to make the vehicle operate at its highest capacity, It will replace a 10 year old 16 seater minibus which is too big for the Pewsey area.
- 8.4.5. It will provide accessible door to door transport for elderly, disabled, special needs and socially excluded which at present is not available, operating for non profit.

Ref	Applicant	Project proposal	Funding requested
8.5.	Pewsey Childrens Carnival Club	Childrens Carnival Marquees	£1,000

- 8.5.1. It is the Officers recommendation that an award of £1,000 towards the purchase of Marquees for Children’s Carnival events be considered for approval.
- 8.5.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council finance department.
- 8.5.3. The total project costs are £2,500. The remainder of the funding has been obtained by the Colin Lampard Trust and the Carnival Committee.
- 8.5.4. Pewsey Children’s Carnival Club runs events for young people (aged 1-19) as part of Pewsey Carnival. It is dependent on volunteers to run the activities but experience says putting all the activities into one large marquee intimidates volunteers and reduces sponsorship opportunities. By purchasing 5 separate industrial strength marquees the organisers plan to have an area for teas/cakes, burgers, starting positions etc. They can then cleanly articulate to volunteers a small task that needs doing and maybe attract sponsorship. The marquees would also be available to other community groups on the same basis so they could get volunteers.

Ref	Applicant	Project proposal	Funding requested
8.6.	Pewsey Youth Council/Youth Advisory Group	Funding towards ‘Have a Go at Carnival’ Project	£500

- 8.6.1. It is the Officers recommendation that an award of £500 for this project is considered for approval.
- 8.6.2. This application was deferred from the January 2013 meeting which considered youth funding. At the time there were more applications that there was funding, and as the activity wasn’t until September 2013 the group agreed to the deferral. It met the criteria for youth funding at that time.
- 8.6.3. The total project costs are £1,000. The remainder of the funding has been approved from the Wiltshire Youth Services Council Voluntary Sector Grants Fund.
- 8.6.4. The project is to give teenagers the opportunities to “have a go” at

something they've never tried before. This could be taking part in a football training session; being coached at tennis; water polo; clay pigeon shooting; a class on how lighting and sound works in a theatre; an art class; how to bake a cake; how to make a curry; how to knit; how to fish..etc. The idea is that people in the community offer to run a session(s) for a specified number of teenagers, e.g. 4 people for clay pigeon shooting; 10 people for a class on baking a cake. This would be at a specified time over the Carnival period, e.g. Tuesday evening 6.00 to 7.30 at X.

8.6.5. The costs of the project will be for travel, venue hire, equipment, advertising and professional input.

Appendices	Appendix 1 Grant Application – http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=177&MId=7446&Ver=4
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Caroline Brailey, Pewsey Community Area Manager Tel: 01225 718609 E-mail: caroline.brailey@wiltshire.gov.uk
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WILTSHIRE COUNCIL

PEWSEY AREA BOARD

8 July, 2013

Pewsey Community Area Partnership (PCAP) Claim for Core Funding 2013/2014

1. Purpose of the Report

- 1.1. To seek the Board's approval to core funding to PCAP covering the financial year 2013/14 to be agreed at this meeting, 8 July 2013 so that it can be paid into PCAP's bank account immediately.

2. Background

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the community partnership and to what level, is made by Wiltshire Councillors on this Area Board.
- 2.2. Pewsey Area Board has been allocated a 2013/2014 budget of £49,132 for both capital and revenue purposes, including community grants, community partnership core funding and councillor led initiatives.
- 2.3. Community Area Partnerships have been invited to apply for up to 20% of the community area grant budget. 20% of the Pewsey Area Board grant budget 2013/14 is £7,365.

3. Main Considerations

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.
- 3.2. PCAP were awarded £8,989 in 2012/2013. The balance of PCAP funds as at March, 2013 was £6,689. PCAP will be rolling forward £2,780 of this balance into 2013/14 to be spent on activities in this coming financial year in addition to any funding received from the area board. The figure being rolled forward into 2013/14 represents approximately 40% of PCAP funds. The balance remaining, £3,909, is an acceptable sum to hold as a reserve, especially as PCAP now employs a Co-ordinator.
- 3.3. All partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the

Chair of the Area Board. The CAPA is to be signed by both parties at this meeting if PCAP's core funding is awarded.

- 3.4. In order to show how the community area partnership aims to meet the commitments set out in the CAPA, PCAP are required to complete a work plan. This work plan has been reviewed and endorsed by Wiltshire Council's Partnership Development Officer and by Wiltshire Forum of Community Area Partnerships as a workable document. Questions regarding the workplan have all been answered satisfactorily.
- 3.5. Pewsey Community Area Partnership has submitted a 2013/14 claim for £7,365 total core costs. This level of funding is within the expected 20% allocation from Pewsey Area Board's budget.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Pewsey Area Board.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

- 4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive.

5. Recommendation

The Partnership Development Officer recommends that the area board approve and release the whole year's core funding of £7,365.

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Appendices:
Appendix 1 PCAP Annual Workplan, 2013/14
Appendix 2 PCAP Budget Form, 2013/14

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Pewsey Community Area Partnership

Annual Work Plan 2013/14

CAPA commitments	Proposed initiatives and activities
<p>Partnership Development <i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary”</i></p>	<p>Membership consists of volunteers from Partnership Partnership has sub-groups as follows:-</p> <ul style="list-style-type: none"> • Crime and Community Safety (PACCS) • Art and Culture • Economy (Pewsey Chamber of Commerce) • Education • Environment • Health and Social Care Forum • Planning/Housing • Transport • Treasurer (whom can assist with funding) <p>We are looking for someone to Chair the Leisure Group After extensive advertising, we have employed a part time coordinator who clerks the PCAP meetings and brings together all the information from the sub-groups into our Community Plan.</p> <p>New Groups The new Co-ordinator is looking to further link with local groups on themes not already covered and recruiting members for new action groups. Links are already being created with other action groups in the community area. Contacts gained from JSA events will be used to help bring people together and discuss priorities.</p> <p>WfCAP We will continue to work closely with WfCAP and use their support where necessary. It is our priority that representatives of the CAP attend the forum where possible. The coordinator will attend all the WfCAP meetings they can to share best practice with other CAP coordinators.</p> <p>Developing the Partnership Over the coming year we are planning to rejuvenate the partnership, with the help of the coordinator. Their role includes making new connections in the community and raising the profile of PCAP. This is enabling PCAP to refresh the community plan and supporting theme groups and other local bodies to address the priorities. The PCAP is holding community events to improve these links and communications. Links are being developed between the Partnership and the Youth Advisory Group in Pewsey, in association with the Pewsey Carnival Committee. The Partnership, with the help of WfCAP, is completing the AMTi Benchmarking Survey again and PCAP has agreed to create opportunities for local businesses with Visit Wiltshire.</p>

Accountability

"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."

Community Accountability.

The Partnership must become more visible and has to increase awareness across the Community Area.

PCAP is visible and accountable through the Area Board; the Partnership works with the Area Board and the Community Area Manager to enhance the role and accountability of the Partnership in local decision making.

Community Engagement

The Health & Social Care Forum has already organised 4 public community events, bringing together representatives of the health service to answer questions and help highlight priorities. Other sub-groups will be organising events in the coming year to further engage our local community. The Coordinator is attending as many Parish meetings as possible to further communicate the Partnership. Increased attendance at the last meeting has shown that this has helped.

The Partnership and Community Area Manager are planning to attend events already in the community calendar to help increase the visibility of the Partnership further. We will continue to work closely with the Area Manager, further developing our strong links with them and to work as a partner to the Area Board.

We currently have a page on the Pewsey Community Matters site. Due to the popularity of this site we feel this is sufficient web presence. If we feel it is necessary, financially and visibly, to create our own we will consider it in the future. We are considering the possible introduction of twitter for PCAP.

Our aim is to raise awareness of the Partnership as a link to and from the community area for partner organisations and as a means of addressing and adding weight to local issues before being put to the Area Board and the Council.

Support of the local community.

It is vital that the profile of the CAP is raised in the wider community. An increased presence and timetable of events will help publicise the Partnership and highlight its importance. We will build on the results of the JSA event to help link in more effectively to the local community and build on our relationship with groups to help add weight to local issues prior to making application the Board and Council.

Communication

"To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers."

Communication with the wider community.

The Coordinator plans to identify the most effective method of communicating with the community; many of the Parishes feel that newsletters and leaflets are not always effective and often get ignored or thrown away – there is already too much information being received. Face to face communication and concentrating on already recognised communication methods – such as the ‘Our Community Matters’ website – will help minimise the antagonism felt by people who are overloaded with advertising and

	<p>information. Saying that, if, in the future it is felt that a publicity pamphlet would be a useful tool it will be created.</p> <p>Affiliated Organisations.</p> <p>We are creating strong links with community connections and aim to further exploit these, developing strong and mutually beneficial relationships. Organisations often arise because of a concern over a particular issue and working closely with these groups will help publicise the Partnership and for it to highlight issues to be included in the Community Plan. We will continue to widen our connections with the following organisations and continuously add to this list:-</p> <ul style="list-style-type: none"> • Parish Councils • Extended Schools Service • Library Service • Neighbourhood Policing Team • The Clinical Commissioning Group • Wiltshire Council • Wiltshire Fire Service • AONB/PEAT/SEACS etc • Local groups and organisations <p>Communications Database.</p> <p>We plan to increase our current mailing list and will continue to work closely with our Community Area Manager to distribute information across their database.</p> <p>We will use this to establish a network of local organisations and groups, using electronic and conventional means, to exchange relevant information, skills and ideas that will link across the community area.</p> <p>WfCAP have illustrated how blog sites and You Tube can be used to help reach our community – it is a cheap and effective form of communication and will be fully exploited over the coming year to help increase our database of followers. We will continue to work with community reporters and help bring in members of the public from all over our area.</p>
<p>Consultation <i>"To consult widely on a range of community issues and hold public engagement events and activities."</i></p>	<p>Consulting the Community</p> <p>As mentioned before, we have just completed four consultation events to help refresh the Health and Social Care section of the Community Plan. Other sub group heads have said they are planning to organise similar events in the coming months and money has been set aside in the budget to help with these.</p> <p>A combination of public events, more effective and targeted communication - combined with the feedback from JSA events will help increase the effectiveness of our consultations and therefore the accuracy of the community plan.</p> <p>Meetings with Partners</p> <p>We will continue to maintain regular contact with our Parish Councils as this has already increased awareness and</p>

	<p>understanding of PCAP.</p> <p>Further meetings will be arranged to pursue a more active, and effective, dialogue with partners and co-ordinating forums.</p>
<p>Community Planning</p> <p><i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations".</i></p>	<p>Developing The Community Plan</p> <p>We have begun work on updating the Community Plan; it is becoming a more flexible and dynamic document. Each new consultation event will modernise and add to this important document. We will develop our relationship, and continue to work closely with the Wiltshire Council Research Team to help identify changing issues and priorities – all of which will be included in a more fluid and accurate Community Plan.</p>
<p>Local action</p> <p><i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan."</i></p>	<p>Championing & Delivering Projects</p> <p>We continuously look to link in more effectively with local groups; many of which will cover areas wider than ours so we are looking to identify the potential of working even more closely with WfCAP and other CAPs on these projects. This will help to encourage idea sharing and best practice across Wiltshire, in addition to positioning CAPs in the decision making process.</p> <p>We are looking forward to working closely with the Area Board and Community Area Manager when the new JSA document is released later this year.</p> <p>We will be proactively building on the enthusiasm shown by the volunteers of PCAP to organise and deliver projects within our community.</p> <p>Funding</p> <p>Application will be made to the Area Board for funding for this year based on developing links across the community by paying a coordinator who has/and will become the consistent and public face of PCAP. Their role in helping to coordinate and bring together all the information is important to the valuable work of the sub group chairs and PCAP. Funding to help with the organisation and success of public consultation events is included – but this all ties in the role of the coordinator and continuing good relationships with WfCAP, the Community Area Manager and the Area Board.</p> <p>Important links have already been created; it is imperative that these continue to develop and grow to help create a more successful, dynamic and self-sustaining community.</p>

Community Area Partnership Agreement 2013/14:

Budget details for CAP running costs

Your Details:

Name:	Bob King
Partnership:	Pewsey Community Area Partnership
Address:	
Phone:	
Email:	

Bank Account Details:

Account name:	
Sort code:	
Account no.	
Balance of funds at beginning of year:	£6,689.32

Details of Budget:

	Cost:
Coordinator (inc travel) costs: <ul style="list-style-type: none">Part-time coordinator April 2013 – March 2014 (based on 10 hrs per week @ £9 ph) £4,680Travel costs for travel to meetings approx £600 per yearMeeting clerk £540Special activities/events £1,000	a £6,820
Meetings, Consultation activities, public events, analysis, etc: <ul style="list-style-type: none">4 full partnership meetings @£120Sub-Group Meetings @£450	b £570
Advertising & promotion: <ul style="list-style-type: none">Adverts for meetings (@ £100)1,000 leaflets (£280)	c £380
Plans, questionnaires, other printing costs: <ul style="list-style-type: none">Draft Community Plan for consultation printing and distribution	d £700
Office expenses, consumables, etc.: <ul style="list-style-type: none">Stamps, printing, equipment for consultation events	e £300
Other costs: <ul style="list-style-type: none">Membership of Visit Wiltshire £700Mobile Phone £160Contingency £500Refreshments for PCAP meetings £15	f £1,375
Amount of funding rolled forward from 2011/12 to be spent in 2012/13:	g £2,780
Total running costs applied for:	h £7,365

(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the Pewsey Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2013/14.

Please post your Annual Workplan and Budget Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

Community Area Partnership Agreement 2013/14:

Budget details for CAP running costs

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six months time.

Signed:

Date:

Pewsey Area Board Issues as at 18/06/2013

ID	Division	Summary of Issue	Status
72	Pewsey	Pedestrian Access to Pewsey Station	Pewsey Area Board has contributed £5,000 towards a feasibility study matched with £5,000 from the Trans Wilts LSTF Bid. The current status is as outlined in Community Area Transport Group (CATG) notes of 5 June 2013
91	Vale	Traffic Calming/pavement in Rushall	Phase I complete - issue remains on CATG priority list until funds are available
535	Vale	Increasing volumes of traffic using C52 (Manningford) as a rat run	Survey to be carried out by Parish Council in 2013. CATG to consider funding additional signage – outlined in CATG notes of 5 June 2013 and recommendation to the area board for funding therein
538	Vale	Speeding on the A342 and through Chirton	CATG are recommended to the area board that this issue be closed. The main road has been reduced to 40mph. The Police have monitored speed and did not find any issues. CATG cannot see any further work that they can do at this time. The Area Board will consider this recommendation at their meeting on 8 July 2013.
1594	B&B	Problems with commuters parking in residential area The Knapp Great Bedwyn	Advisory access protection and disabled bay road markings have been in place for over six months and are being reviewed for their effectiveness. Additional advisory access protection markings are due to be provided and the effectiveness of all measures will be reviewed after 6 months.
1605	Vale	Parking problem outside Chirton School	CATG has asked for an up to date position on this matter. The Parish Clerk has suggested that there is still an issue here and has asked the School to get in touch. (14/05/2013) <i>If this is still an issue the school should be liaising with the department responsible for school travel plans.</i>
1723	Vale	Speeding through Alton Priors	Parish Council undertaking Community Speed Watch. Area is on the list for twice yearly SID. Issue raiser still concerned - have asked NPT to carry out speed checks 15/05/13
1884	Pewsey	Footpath between Prospect and the French Horn	This is on the CATG list
1931	Vale	Footpath needed from Sunnyhill Lane towards Prospect	This is on the CATG list
1964	Vale	Footpath at Grey Flags, Upavon	CATG has agreed to contribute to this scheme and this was approved by the Pewsey Area Board 14 March 2013
2142	Vale	HGV Diversion Signs in Devizes	The CATG are recommending to the area board that this issue be closed as it was about the HGV signage that has been looked at and recommendations agreed by the Pewsey area board have been carried out. The area board will consider this recommendation at their next meeting on 8 July 2013.
2202	B&B	Speeding in Burbage	Volunteers being sought for Community Speed Watch; on the rota for SID; Parish Council has installed 4 sets of village gates which are providing to be effective.
2469	Vale	Dangerous junction at Cross Hayes, Wilcot	Vegetation and lining will be dealt with - a stop sign would not be permitted as the maximum sightline distance has to be less than 70m. This site is on the collision cluster list for 2013/14 for further investigation and findings will be reported to CATG.
2489	Vale	Cars speeding through the village of Oare	The school made a bid for funding under the Taking Action on School Journeys Challenge to investigate ways of making the route to school safer. There will be works undertaken to improve driver visibility coming out of Cold Blow onto the A345 and improvements to street lighting. This location is on the SID rota

ID	Division	Summary of Issue	Status
2593	Vale	Traffic volume and driver awareness Smithy Lane Woodborough	To be closed subject to area board approval 8 July 2013
2603	B&B	Gt Bedwyn Lack of street light speeds in excess of 20mph limit and barriers not reinstated	This issue can now be closed as is a duplicate of 2874 which is progressing.
2700	Pewsey	Lack of street lights near Pewsey station on A345	The new light cost is approx £1,490 – CATG has recommended that the area board provide a funding commitment of up to £1,500.
2721	Vale	Request for 20mph limit in Broad Street Woodborough	Pending Wiltshire Council policy on 20mph limits
2742	B&B	Speeding through East Grafton	The red patching has been put into this year's programme. A formal request for financial support for white gates has not yet been made - parish council are looking at types/costs. CATG policy is to add areas that do Community Speed Watch (CSW) to SID rota, so once CSW is operating this location will be added
2778	Vale	Narrowing of bridge at Manningford since bridge repairs	Highways have looked into this. They do not recommend formal priority scheme but are prepared to put road narrow signs in.
2783	B&B	New fencing required at Seymour Pond, Burbage	Highways officers are in discussions with Burbage Parish Council
2786	B&B	Request for dropped kerb on the western side of High Street opposite The Old Bakery Burbage	This is due to be carried out.
2834	Vale	Erosion of red patching at Oare	The coloured surface will be refreshed.
2874	B&B	Safety of pedestrians on rail and canal bridges Great Bedwyn	This has been added to the priority list. Some design work will be done to provide rough estimates which will be discussed at CATG
2885	Pewsey	Speeding on Wilcot Road nr Schools	The Police have been asked to monitor. Access to the school site is due to be reviewed as part of the Campus project - the Campus team have been made aware of this issue. A road safety appraisal has been requested
2945	Pewsey	Speeding through Easton Royal	A metro loop speed check was requested on 24 May. Highways officers will have a look at the location of the 30mph limit.
2981	Pewsey	Anti-social behaviour in the Co-op Car Park	The coop have agreed to the installation of a CCTV camera at the top car park and another near the entrance to capture registrations – funding would be required. Discussions ongoing.

Divisions
 B&B – Burbage & Bedwyn
 Vale – Vale of Pewsey
 Pewsey - Pewsey

PEWSEY AREA BOARD – Forward Plan

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Cabinet Member Attending	Location	Provisional Agenda Items	Other events/items
9 September 2013		Woodborough Social Club, Smithy Lane, Pewsey, Wiltshire SN9 5PL	<ul style="list-style-type: none"> Understanding Autism – To inform the Board of new duties in relation to people with autism and aspergers and how localities can respond Connect2 bus service between Pewsey and Devizes - To consider options on how the service should be developed Update on Joint Strategic Needs Assessment Community Profiles – To provide an update on the community profiles. <p>Standing items including Updates and Community Area Grants.</p>	
Mid to late 2013		<u>Display stand</u>	<ul style="list-style-type: none"> Fire Authority Integrated Risk Management Plan (Business Plan) - To inform the Area Board of the Risk Management Plan and to hand out copies 	

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